



Project Risk Management Specific Interest Group

Minutes of the 2nd Annual General Meeting

Date: 14th October 2004

Location: 2nd Floor, 40 Melton Street, Euston, London, NW1 2EE

Those present:

Bartlett, John	Great Stave	Keenan, Peter	Network Rail
Byrne, Anne-Marie	OGC	Kirk, Alistair	Network Rail
Campbell, Peter	Defence Procurement Agency	Latif, Rahat	Network Rail
Caton, John	John Caton Associates	Logan, Donald	Network Rail
Chalklen, Andrew	Network Rail	Major, Emma	Major Value
Charters, Steve	Rolls Royce	McGuinness, Lisa	Network Rail
Close, Paul	Fujitsu	Naybour, Paul	PMP
Costantine, Ian	Network Rail	Newland, Ken	Quintec
Crooks, Andy	Secure Wireless Solutions	Ocock, Mike	Conspectus
Curtis, Peter	Ladymead Projects	Pamment, Philip	PRP Project Services
Davey, Karl	Strategic Thought	Paxton, Stephen	Strategic Rail Authority
Desai, Piyush	Turner & Townsend	Phillips, Matt	Network Rail
Docker, Tom	CITI	Player, Ray	BT Global Solutions
Fahmy, Tina	APM	Poole, Steve	Network Rail
Fisher, Paul	BAE Systems	Ralf, Simon	Mott MacDonald
Folkman, Ingmar	APM Publishing	Ramsden, Graham	Network Rail
Gillespie, Martin	Lloyds TSB	Rawlings, Philip	Eurolog
Girling, Paul	Stuff for Change	Richbell, John	Network Rail
Gladwin, Michael	Faithful & Gould	Robinson, Alan	Network Rail
Hall, Chris	Royal Mail	Robinson, Wendy	Lloyds TSB
Harrison, Jeremy	Network Rail	Roper, Charles	Lloyds TSB
Hawkins, Dean	DML	Samymuthe, Xavier	Network Rail
Healey, Gary	Network Rail	Sanchez, Eunice	UMIST
Hindley, Guy	BAE Systems	Scarborough, Dave	Fujitsu
Hopkinson, Martin	HVR	Simister, Steve	Oxford Man & Research
Ingle, Russell	MBDA	Stirling, Ian	Network Rail
Inyang, David	Capita	Sweatman, Jim	Defence Estates
Irwin, David	Ambition Solutions	Teixeira, Tom	Strategic Thought
Isaac, Ian	O2	Thain, Chris	HVR
Jackson, Simon	Simon Jackson	Usher, Ian	M W Kellogg
Jamieson, Ashley	UCL	Warner, Mark	Cyril Sweett
Jannaway, Andrew	Network Rail	Warriner, Julie	Network Rail
Jewell, Steve	BP	Wells, Dominic	Carrier Alliance
Jobling, Paul	Parsons Brinckerhoff	Worsley, David	Network Rail
Kaluza, Evelyn	Oxfordshire County Council	Zuurbier, Bill	Equip

1.0 Introduction

Jeremy Harrison opened the meeting and welcomed everyone to Melton Street. He congratulated the **PRAM team** on launching the SIG's new publication, and thanked **Network Rail** for kindly sponsoring the venue for this meeting.

2.0 Techniques and tools

Dave Scarbrough announced that an update of the **Software Directory** is on the SIG's website.

3.0 APM Forum

Dave Scarbrough attended the recent **APM Forum for Specific Interest Groups**. He reported that APM appreciates the good work being done by the Risk SIG, particularly on the second edition of the PRAM Guide, and acknowledged that HQ support for the SIG had needed improvement. This has now been achieved through the appointment of new HQ staff.

APM is to officially launch the new **PRAM Guide** at the **APM Annual Debate** in November, and a **fact-sheet** and **brochure** is to be prepared about each SIG. However, launch of the new **website** has been delayed until 2005.

4.0 Training and seminars

APM HQ now maintains a list of **Accredited Training Providers** on the main APM website. This supersedes the old list on the Risk SIG's own website.

5.0 Certificate

A revised syllabus for the SIG's **Project Risk Management Certificate** is to be developed to align the qualification with the new PRAM guide. This work will be led by **Andrew Chalklen**.

6.0 Committee for 2004/5

Jeremy Harrison completes his term as chairman of the Risk SIG, and hereby hands-over immediate responsibility to **Peter Campbell**.

Peter spent fifteen years as a Telecommunication Engineer working for both British Telecommunications and the British Broadcasting Company, and moved initially into quality assurance and then into project management. In 1987, he gained a commission in the RAF and spent the next fourteen years managing projects in both UK and for NATO. Projects included the provision of secure communication systems, the design, testing and field deployment of NATO operational Mobile HQ, and the provision of operator and directory service to UK forces in Germany. During this time he gained responsibility for Quality and then Risk Management, and on leaving the RAF decided to take a Risk Management appointment in the MoD.

Whilst working in the Defence Procurement Agency (DPA), he has been the Risk Manager on two major defence equipment projects valued at £500 million and £1.6 billion respectively. Having gained a taste for this work he moved to the Pricing and Forecasting Group as a Risk Consultant specialising in Schedule Risk Analysis. He is currently supporting ten projects ranging from logistic support systems, aircraft up-grades, missile systems and radar defence equipment – with a combined value of £10 billion.

Peter is a member of both the APM and Institute of Risk Management, and fully supports the joint working between the two. He will work to extend this relationship as the new SIG Chairman, as he has recently become the DPA liaison for the IRM. He is also a member of the Institute of Electrical Engineers.

Simon Jackson will complete his term as the SIG's Secretary in January. Due to the nature of the role, there will be a hand-over period starting after this AGM. His successor is **Dina Shah**.

Dina is a Project Manager, and has been a member of the APM for the past six years – with an involvement in the Risk SIG for some time before that. As a Project Manager for the past four years, she delivers air traffic development projects in NATS, having worked for NATS for fourteen years in areas of management decision support information, project support and project management. She previously worked for five years at Imperial College running EC funded applied biology research projects. Dina will assume full Secretarial responsibilities at the next SIG meeting in the New Year.

Both the Chairman and Secretary positions are for fixed terms of two years. The SIG showed appreciation to **Jeremy Harrison** and **Simon Jackson** for their work for the Risk SIG.

7.0 Date of next meetings

The next two meetings are:

- Thursday 6th January 2005 – **Integrating risk and value management**, Canterbury Christ Church University College, Canterbury. Contact: apmrisksig@simonjackson.org
- Thursday 28th April 2005 – **Risk management and defence**, Defence Procurement Agency, Abbey Wood, Bristol. Contact: dina.shah@nats.co.uk

End of minutes