



**Specific Interest Group On  
Project Risk Management**

**\*\*\* SIG Of The Year, 1999/2000 \*\*\***

***Minutes of Meeting***

**Date:** 16th January 2003

**Location:** Railtrack, Eastern House, Great Eastern Street, London

**Present**

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**Apologies**

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APM Web Site: [www.apm.org.uk](http://www.apm.org.uk)

Risk SIG Web Site: <http://www.eurolog.co.uk/apmrisksig>

For Risk SIG information, including software list, reading list and risk training courses.

## **Introduction**

Jeremy Harrison, the new APM Risk SIG Chairman, opened the meeting and welcomed everyone to Eastern House.

## **Minutes of last meeting**

The minutes from the previous meeting (10 October 2002) were agreed.

## **APM Business**

### **Specific Qualifications**

A further request came from Andrew Chalklen for SIG members to propose exam questions for the Specific Qualifications. Any suggestions and offerings should be sent direct to Andrew (his e-mail address is: [Andrew.CHALKLEN@networkrail.co.uk](mailto:Andrew.CHALKLEN@networkrail.co.uk)). This is an unpaid contribution but volunteers could be paid £25 for the future marking of exam scripts.

## **SIG Business**

### **Appointment of Secretary of APM Risk SIG**

Simon Jackson was appointed Secretary of the APM Risk SIG. No other nominations were made and Simon was elected without opposition.

### **PRAM Guide Update**

No comments were made known to the SIG.

### **Risk SIG Questionnaire Feedback**

The survey findings are summarised in the SIG Web site.

For the time being it was decided that knowledge sharing is to continue with the morning workshops. It was suggested that the SIG Meeting could be made into a whole day with the workshop following the formal meetings. However, only a third of the meeting attendees favoured this, but there was much interest in a full day conference in place of one of the quarterly events.

The questionnaire survey found that there was interest in Special Trips to see on how risk management is being used in unique situations. The Eden project was proposed, possibly as a weekend trip; 10 people were interested in this suggestion but it would need 25-30 delegates to make it worthwhile – location was considered to be a problem. Other possible suggestions included Alton Towers, NATS centre at Swanwick, and the Northern Relief Project in the Midlands. Additional ideas are welcome, but the SIG needs to decide on the criteria for the success of such events.

It was proposed that the Risk SIG had a wider involvement with the other APM SIGs – Half voted in favour of this. Dave Scarbrough is to co-ordinate the development of this idea.

### **Training and Seminar Report**

No training courses or seminars were advised.

**Post Meeting Note** – Josie Lee has advised that she will be standing down from this role due to work commitments. Therefore it will be necessary to appoint a new Training and Seminars Officer.

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## **Techniques and Tools Report**

No specific tools and techniques were advised.

## **Date of Next Meetings**

The next meeting will be on Thursday 17th April 2003 at Egham (a location map is to be attached to calling notice). This will be preceded by a morning workshop on “How do you proactively manage risk?” – organised by Deborah Vogwell.

The future meeting dates thereafter are:

Thursday 10<sup>th</sup> July 2003 (this may be reschedule dependant on available facilities in Bristol)

Thursday 16<sup>th</sup> October 2003

Thursday 16<sup>th</sup> January 2004

Offers to host these future meetings would be appreciated.

## **AOB**

No other business.

## **Meeting Speakers**

“Internet and IT Risk Managing Your Exposure”

*Sheryl Harta*

*James Hallam Limited*

“The Future of Operational Risk Management”

*David Spinks*

*Director Risk Management Services EDS*

(Those wishing to join the B2-ORM international email user group focused on sharing information on the implementation of Basel II compliant Operational Risk Management solutions in the Financial Services industry should email [B2-ORM-subscribe@yahoogroups.com](mailto:B2-ORM-subscribe@yahoogroups.com)

“Holte Baseline – a project simulator”

*Dag Kleivan*

*President Holte Group International*

“Pertmaster”

*Tim Stevens*

Head of Risk Management

Copies of these presentations will be made available on the Risk SIG web site.

## **MEETING CLOSED**

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## Risk SIG Contacts

Membership enquiries, copies of minutes, and meeting details:

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**Please advise the secretary of any changes to e-mail addresses.**

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