



Specific Interest Group On Project Risk Management

*** SIG Of The Year, 1999/00 ***

Minutes of Meeting

Date: 11th January 2001
Location: EC Harris, Tavistock Square, London

Present:

| | | | |
|--------------------|------------------|-------------------|---------------------|
| Al Daraji, Waala | | McLure, Sandy | Unilever |
| Bloe, Jon | Grantrail | Morgan, James | Van Den Bergh |
| Brassington, Jim | Alstec | Norris, Catriona | Egg |
| Brown, Russell | MoD DPA | Northcote, Eric | Deloitte & Touche |
| Close, Paul | ICL | Orman, Gerald | Orman Risk Analysts |
| Earle, Michael | VML - EC Harris | Paxton, Stephen | BAE Systems |
| Gamble, Roger | Bull | Perks, Graham | LISA |
| Gerzon, Peter | VML - EC Harris | Piyush, Desai | |
| Gray, Keith | KRG Consulting | Player, Ray | BT Syncordia |
| Greenwood Margaret | APM | Pullen, Rod | DERA |
| Hawkins, Dean | DML | Rainey, Peter | Rolls Royce |
| Hoskins, Phil | EC Harris | Rawlings, Philip | Eurolog |
| Inyang, David | VML - EC Harris | Scarborough, Dave | ICL |
| Jobling, Paul | WS Atkins | Smyth, Gill | VML - EC Harris |
| Jonas, Val | RDL | Texeira, Tom | STL |
| Lee, Josie | ICL | Thain, Chris | HVR |
| Lewis, Alan | Capro Consulting | Webb, Richard | BAE Systems |
| Mahmood, Aboud | Grantrail | Williams, Jim | BT |
| Malim, Peter | MoD | Williams, Mike | |
| Maughan, James | Currie & Brown | | |

39 Attendees

Apologies for Absence:

David Hillson, Gerry McArdle, Peter Reekie, Frances Scarff

1 Minutes of Last Meeting - 12th October 2000

The Chairman introduced the meeting and welcomed the attendees.

APM Web Site: <http://www.apm.org.uk>
For Risk SIG information, including software list, reading list and risk training courses.

2 Selection of new Secretary

There were two nominations for the post of secretary, Chris Thain and Eric Northcote. A ballot was held and Eric Northcote was elected secretary to the SIG for the next two years and took up post immediately. He will be responsible for organising future speakers at the Risk SIG and writing and issuing minutes of the meetings. Suggestions for speakers or topics for forthcoming meetings should be directed to Eric, contact details below.

3 APM Business

Peter Malim (APM, Southwest Branch) indicated that there were a number of ongoing projects within the aim to develop and improve products and processes. In particular he noted the move towards chartered status and intermediate qualifications for members. He stressed that the proposed name change for the APM will go ahead although discussions are continuing with the PMI to avoid any conflict.

4 SIG Business

PRAM Update

The Chairman explained that the re-issue of the updated PRAM guide had been delayed due to the lack of progress on the 'Tools and Techniques' chapter. A new author is required to update this section of the guide. If any SIG members would be interested in updating this section of the guide should contact the secretary.

Additional Information

Discussions are continuing with the authors of the RAMP guide to promote closer working, idea sharing and development of methodology. Philip Rawlings and David Hillson have been progressing these discussions.

Tools and Techniques

Dave Scarbrough presented the results of the survey on the use of risk tools and techniques. Dave thanked those who had contributed and encouraged those SIG members who had not yet contributed to respond to the survey. The questionnaire is available as an Excel file which can be downloaded from the Risk SIG website. Dave will undertake further analysis of the responses and will present these at the next meeting.

With regard to the Tools and Techniques database, Dave noted that although there were many tools on the database more techniques were needed. In addition, more tips are requested for presentation at future meetings. Please contact the secretary with suggestions.

Training and Seminars

In the absence of Gerry McArdle, the Chairmen explained that there were no new updates to report regarding Training and Seminars. The cancelled Seminar due to take place on 12th October 2000, will now take place on 12th April 2001. The topic will be 'Project Risk and Corporate Governance - the implications of the Turnbull Report' and will be led by Mike Ocock. [Mike is unable to offer the location he had lined up for the postponed meeting – if anyone can help out with a large central venue, please contact Eric.] [Details will be issued with the calling notice for the next meeting.

Future events

"PMI Europe 2001 - the Fourth European Project Management Conference" - Café Royal 6 & 7 June 2001 - "Best PM event in Europe next year!"

6 Date of Next Meetings

The next meeting will be on Thursday 12th April at 14:00, but the venue has yet to be decided. If you are able to host the next meeting, or future meetings please contact the secretary. The future meeting dates are:

- ❖ Thursday 12 July 2001
- ❖ Thursday 11 October 2001
- ❖ Thursday 10 January 2002

7 Meeting Speakers

"Risk Tips" - Dave Scarbrough and Paul Close (ICL)

"Risk Assessment Methodologies for Long Term Contracts"
Peter Gerzon (VML)

"Risk Management for the Extended Enterprise"
Val Jonas (RDL), Keith Gray (KRG Consulting)

Copies of these presentations will be made available at www.apm.org.uk (Risk SIG)

MEETING CLOSED

Risk SIG Contacts

Membership enquiries, copies of minutes, and meeting details :

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| CHAIRMAN | Philip Rawlings Euro Log Ltd Orlando House, 3 High Street, Teddington Middlesex, TW11 8NP Tel: 020 8977 4407 Fax: 020 8977 3714 e-mail: philipr@eurolog.co.uk |
| TRAINING & SEMINARS | Gerry McArdle A3XX Risk Manager AI/LB-VR Airbus Industrie 1 rond point Maurice Bellonte 31700 Blagnac France Tel: 0033-5-62110803 Fax: 0033-5-62110648 e-mail: gerry.mcardle@airbus.fr |
| TECHNIQUES & TOOLS | Dave Scarbrough ICL Principal Business Risk Consultant Tel: 01344 472136 Fax 01344 473000 e-mail: Dave.Scarbrough@icl.com |